

Background:

These Terms and Conditions set out the terms governing the Christmas Countdown Giveaway Prize Draw. The promoter of the Prize Draw is Payroll Giving Plus Ltd t/a StC Payroll Giving. **Please read these Terms and Conditions carefully and ensure that you understand them before submitting your entry for the Prize Draw.**

Payroll Giving Plus Ltd t/a StC Payroll Giving is a limited company registered in England and Wales under company number 04641570. Our registered address is Unit 97 c&d Harvey Drive, John Wilson Estate, Chestfield, Whitstable, Kent, CT5 3QT and this is also our main trading address.

By submitting an entry to the Prize Draw, you are agreeing to accept and be bound by these Terms and Conditions. If you have any questions, please contact us at promotions@stcpayrollgiving.co.uk . Please note that we reserve the right to refuse entry or refuse to award a prize to anyone who is in breach of these Terms and Conditions.

1. Definitions and Interpretation

1.1 In these Terms and Conditions, unless the context otherwise requires, the following expressions have the following meanings:

- “Closing Date” means the closing date of the Prize Draw, as set out in Clause 3;
- “Draw Date” means the date on which the winner will be chosen, as set out in Clause 5;
- “Opening Date” means the opening date of the Prize Draw, as set out in Clause 3;
- “Prize Draw” Means Christmas Countdown Giveaway; and
- “We / Us / Our” Means Payroll Giving Plus Ltd t/a StC Payroll Giving, whose details are provided above;
- “New donation” Means when an employee is not already donating via Payroll Giving and sets up a new donation. This does not include additional donations or replacement donations.

2. Prize Draw Entry Rules

2.1 The Prize Draw is open to all UK residents aged 18 and above, subject to the following exceptions.

2.2 The following may not enter the Prize Draw:

This competition is not open to employees of StC Payroll Giving, nor employees of members

of the APGO, nor the members of the immediate families of employees of the companies.

2.3 Only one entry per person is permitted.

3. Opening and Closing Date

3.1 The Opening Date of the Prize Draw is 6am on 1st December 2023

3.2 The Closing Date of the Prize Draw is 5pm on 21st December 2023

3.3 Entries received after the Closing Date will not be valid, accepted, or considered.

4. How to Enter the Prize Draw

4.1 Prize Draw entries are free. No purchase is necessary.

4.2 To submit your entry to the Prize Draw:

a) Visit our website at <https://www.stcpayrollgiving.co.uk/christmas-december-giveaway/> for details. You can either sign up to Payroll Giving via your employer's online form or [StC Payroll Giving \(udon8.org\)](https://www.stcpayrollgiving.co.uk) your entry only qualifies if it is a new donation (you are not currently donating via Payroll Giving) or complete this free [form](#) ;

or

b) Email Us at promotions@stcpayrollgiving.co.uk providing the following details: your full name, email address and telephone number and your employer's name.

4.3 Please note that we do not accept any responsibility for any entries which are not successfully completed (e.g. lost or delayed) due to technical faults (including, but not limited to, hardware, software, and network faults) or for entries which we do not receive.

5. The Prize Draw

5.1 A winner will be selected by random draw, which shall be performed by a computer process on the Draw Date, **21st December 2023**.

5.2 The Prize will be as follows:

a) A £250 Love2Shop e-Gift Card

5.3 The winner will be notified by telephone **AND/OR** email (using the details provided in their entry) before 23/12/2023 **OR** within two working days after the Draw Date and must respond with a postal address in order to claim their prize.

5.4 If a winner does not respond to us within one week of being notified, their prize will be forfeited, and We shall be entitled to select another winner using the process set out above.

5.5 The winner will receive their prize by email within one day of their response.

5.6 Prizes are non-exchangeable and non-transferrable. No cash alternative is offered. We reserve the right to substitute a prize with an alternative prize of equal or greater value

in the event that circumstances beyond our control make it necessary for us to do so.

- 5.7 Our decision regarding any aspect of the Prize Draw is binding and final. We will not enter into any correspondence about the decision.
- 5.8 We are required to publish or otherwise make available information which indicates that a valid award has taken place. The surname, employer names where applicable and county of major prize winner (and, where applicable, copies of winning entries) will be provided are available from us by:
- a) Writing to us at Payroll Giving Plus Ltd t/a StC Payroll Giving, Unit 97 c&d Harvey Drive, John Wilson Estate, Chestfield, Whitstable, Kent, CT5 3QT, enclosing a self-addressed envelope; or
 - b) Sending an email to Us at promotions@stcpayrollgiving.co.uk
- Within 10 days after the Closing Date.
- 5.9 If you object to any of your information, as set out above in sub-Clause 5.8, being published or otherwise made available, please contact Us by post at Unit 97 c&d Harvey Drive, John Wilson Estate, Chestfield, Whitstable, Kent, CT5 3QT, by email at mypayrollgiving@stcpayrollgiving.co.uk , or by telephone on 01227 361960. Please note that We are still required to provide such information and winning entries to the Advertising Standards Authority on their request.
- 5.10 We reserve the right to hold void, cancel, suspend, or amend the promotion if it becomes necessary for us to do so.

6. **Limitation of Liability**

- 6.1 Nothing in these Terms and Conditions limits or excludes your legal rights as a consumer. For more information on your rights as a consumer, please contact your local Trading Standards Office or Citizens Advice Bureau.
- 6.2 Nothing in these Terms and Conditions limits or excludes Our liability (or that of Our agents or distributors, or that of their employees) for death or personal injury caused by negligence, for fraud or fraudulent misrepresentation, or for any other form of liability that cannot be excluded or limited by law.
- 6.3 To the extent permitted by law, and subject to sub-Clauses 6.1 and 6.2, We and Our agents and distributors) shall not be responsible or liable to compensate any winner and shall not accept any liability for any loss, damage, death, or personal injury, as a result of accepting a prize.

7. **Privacy and Personal Data**

We will only use your personal information as set out in Our Privacy Policy, available from <https://www.stcpayrollgiving.co.uk/privacy-policy/> , and as explained above in Clauses 5.8 and 5.9.

8. **Law and Jurisdiction**

- 8.1 These Terms and Conditions, the Prize Draw, and the relationship between Us and you (whether contractual or otherwise) shall be governed by, and construed in accordance with, English law.

- 8.2 Any dispute, controversy, proceedings, or claim between Us and you relating to these Terms and Conditions, the Prize Draw, or to the relationship between Us and you (whether contractual or otherwise) shall be subject to the jurisdiction of the courts of England, Wales, or Scotland, as determined by your residency.